



**Minutes of the Open Session of the  
Compliance and Audit Committee  
of the El Camino Hospital Board of Directors  
Wednesday, September 27, 2023**

**Members Present**

Lica Hartman, Vice-Chair  
Jack Po, Chair  
Julia Miller  
Christine Sublett

**Members Absent**

Sharon Anolik Shakked\*\*

**Others Present**

Dan Woods, CEO  
Carlos Bohorquez, CFO  
Deb Muro, CIO  
Mary Rotunno, General Counsel \*\*  
Diane Wigglesworth, Sr. Director,  
Corporate Compliance  
Joshua Spencer, Interim CISO  
Gabriel Fernandez, Governance Services  
Coordinator  
Jennifer Bettendorf, Executive Assistant  
II  
Joelle Pulver, Moss Adams LLP  
Bertha Minnihan, Moss Adams LLP  
Sheetal Shah, Sr. Director, Risk  
Management & Patient Safety  
Alex Robison, Protiviti \*\*

\*\*via teleconference

Agenda Item	Comments/Discussion	Approvals/ Action
1. <b>CALL TO ORDER/ ROLL CALL</b>	Chair Po called to order the open session meeting of the Compliance and Audit Committee of El Camino Hospital ("the Committee") at <b>5:02 pm</b> . All Committee members participated in person except for Ms. Shakked who was absent for the duration of the meeting. A quorum was present pursuant to Government Code Section 54953(e)(1).	<b><i>Called to order at 5:02 pm</i></b>
2. <b>CONSIDER APPROVAL FOR AB 2449 REQUESTS</b>	Chair Po announced in accordance with AB 2449 there were no requests received today for Just Cause. No motion necessary.	
3. <b>POTENTIAL CONFLICT OF INTEREST</b>	Chair Po asked if any Committee members had a conflict of interest with any of the items on the agenda. None were reported.	
4. <b>PUBLIC COMMUNICATION</b>	None.	

<p><b>5. CONSENT CALENDAR</b></p>	<p>Director Miller removed agenda item 5a. Minutes of the Open Session of the CAC meeting (08/11/2023) for discussion. Director Miller made requests for revision to the minutes as well as follow up on the previous inquiry regarding the mobile app policy.</p> <p><b>Motion:</b> To approve all items in the consent calendar with the requested revisions/ actions.</p> <p><b>Movant:</b> Miller  <b>Second:</b> Hartman  <b>Ayes:</b> Hartman, Miller, Po, Sublett  <b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> Anolik-Shakked  <b>Recused:</b> None</p>	<p><b>Consent calendar approved</b></p> <p><b>Actions:</b> Staff to revise Minutes of the Open Session of the CAC meeting (08/11/2023) to reflect Director Miller's clarification of <b>not</b> having a friend interested in applying for CAC.</p> <p>General Counsel to follow up on the Mobile App privacy policy and return to the committee with the requested information.</p>
<p><b>6. ADJOURN TO CLOSED SESSION</b></p>	<p><b>Motion:</b> To adjourn to closed session at <b>5:07 pm.</b></p> <p><b>Movant:</b> Miller  <b>Second:</b> Sublett  <b>Ayes:</b> Hartman, Miller, Po, Sublett  <b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> Anolik-Shakked  <b>Recused:</b> None</p>	<p><b>Adjourned to closed session at 5:07 pm.</b></p>
<p><b>7. AGENDA ITEM 16: RECONVENE OPEN SESSION/ REPORT OUT</b></p>	<p>The Committee reconvened to the Open Session at <b>7:09 pm.</b></p> <p>During the closed session the Compliance and Audit Committee approved the closed session minutes of the August 11<sup>th</sup>, 2023 Compliance and Audit Committee Meeting and the FY23 Consolidated Financial Statements, 403 (b) and Cash Balance Audit Results</p>	
<p><b>8. AGENDA ITEM 18: ADJOURNMENT</b></p>	<p><b>Motion:</b> To adjourn at 7:10 pm.</p> <p><b>Movant:</b> Miller  <b>Second:</b> Po  <b>Ayes:</b> Hartman, Miller, Po, Sublett  <b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> Anolik-Shakked  <b>Recused:</b> None</p>	<p><b>Meeting Adjourned at 7:10 pm.</b></p>

Attest as to the approval of the foregoing minutes by the Compliance and Audit Committee of El Camino Hospital:

Gabriel Fernandez  
Governance Services Coordinator

Prepared by: Gabriel Fernandez, Governance Services Coordinator  
Reviewed by: Tracy Fowler, Director of Governance Services