



**Minutes of the Open Session of the  
El Camino Hospital Board of Directors  
Wednesday, November 10, 2021**

Pursuant to Government code section 54953(e)(1), El Camino Health will not be providing a physical location to the public for this meeting. Instead, the public is invited to join the open session meeting via teleconference at:

**Board Members Present**

Lanhee Chen, Chair  
 Peter C. Fung, MD  
 Julie Kliger, MPA, BS\*\*  
 Julia E. Miller, Secretary/Treasurer  
 Jack Po, MD, Ph.D.\*\*  
 Bob Rebitzer, Vice-Chair  
 George O. Ting, MD  
 Don Watters  
 John Zoglin  
 \*\*via teleconference

**Board Members Absent**

Carol A. Somersille, MD

**Members Excused**

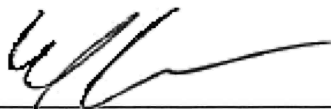
None

Agenda Item	Comments/Discussion	Approvals/ Action
<b>1. CALL TO ORDER/ ROLL CALL</b>	The open session meeting of the Board of Directors of El Camino Hospital (the "Board") was called to order at 5:32 pm by Chair Chen. A verbal roll call was taken. All Board members were present at roll call, excluding Director Somersille. Chair Chen reviewed the logistics for the meeting. A quorum was present pursuant to State of California Executive Orders N-25-20 dated March 12, 2020, and N-29-20 dated March 18, 2020.	
<b>2. POTENTIAL CONFLICT OF INTEREST DISCLOSURES</b>	Chair Chen asked the Board of Directors for declarations of conflict of interest with any items on the agenda, and none were reported.	
<b>3. PUBLIC COMMUNICATION</b>	None	
<b>4. Q1 FY 2022 FINANCIAL RESULTS</b>	Carlos Bohorquez, CFO, presented the Summary of Financial Results Q1 FY 2022 and highlighted the following: <ul style="list-style-type: none"> <li>• Q1 FY2022 results reflect a full recovery from the effects of the Covid pandemic</li> <li>• Revenue has been particularly strong, which is attributed to record volumes across most inpatient / outpatient service lines, strategic pricing initiative implemented on July 1, and stable payor mix</li> <li>• Higher than expected volumes are resulting in unfavorable to budget trends for total FTEs, salaries/wages, and other expenses, but not significant enough to impact margins negatively</li> <li>• Despite strong Q1 financial results, we anticipate staffing shortages and higher than expected inflation to negatively impact operating EBITDA margins in the 2-3% range in Q2 &amp; Q3</li> <li>• Underperformance by our investment portfolio has resulted in unfavorable to budget net margin</li> </ul> Mr. Bohorquez committed to getting back to 49 days in AR by the end of FY 2022 and further disclosed that he will also look into what caused the minor change in depreciation.	

<p><b>5. QUALITY COMMITTEE REPORT</b></p>	<p>Director Kliger debriefed the Board of Directors on the Quality Committee meeting that was held on November 1 and disclosed the following items of note:</p> <ul style="list-style-type: none"> <li>• FY22 Quarterly Dashboard</li> <li>• El Camino Health Quality Report</li> </ul> <p>Dr. Adams shared that Leapfrog released their latest safety results, and both Los Gatos and Mountain View campuses received an "A" safety grade.</p>	
<p><b>6. ADJOURN TO CLOSED SESSION</b></p>	<p>To adjourn to closed session at 6:03 pm pursuant to <i>Gov't Code Section 54957.2</i> for approval of the Minutes of the Closed Session of the Hospital Board Meeting (09/22/21); pursuant to <i>Health and Safety Code Section 32155</i> for a report of the Medical Staff; deliberations concerning reports on Medical Staff quality assurance matters: Medical Staff Report (Medical Staff Credentials and Privileges Report); pursuant to Gov't Code Section 54957 for discussion on personnel matters, the FY21 Audited Financial Report; pursuant to Gov't Code Section 54956.8, for a conference with Real Property Negotiator; pursuant to Gov't Code Section 54957 for discussion on personnel performance matters, FY21 Individual Performance Incentive Scores and Payouts and FY21 CEO Incentive Individual Score &amp; Payout; pursuant to Gov't Code Section 54957 for discussion on personnel performance matters, an Executive Session with the CEO and a CEO Report.</p> <p><b>Motion:</b> to adjourn to closed session at 6:03 pm</p> <p><b>Movant:</b> Miller  <b>Second:</b> Ting  <b>Ayes:</b> Chen, Fung, Kliger, Miller, Po, Rebitzer, Ting, Watters, Zoglin  <b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> Somersille  <b>Recused:</b> None</p>	<p><b>Adjourned to closed session at 6:03 pm</b></p>
<p><b>7. AGENDA ITEM 16: RECONVENE OPEN SESSION/ REPORT OUT</b></p>	<p>Open Session reconvened at 7:44 pm by Chair Chen. Agenda items 7-15 were addressed in the closed session.</p> <p>During the closed session, the Board approved the Minutes of the Closed Session of the Hospital Board Meeting (10/13/21) and the Credentialing and Privileges Report by a unanimous vote in favor of all members present and participating in the meeting (Director Chen, Fung, Kliger, Miller, Po, Rebitzer, Ting, Watters, and Zoglin). Director Somersille was absent.</p>	
<p><b>8. AGENDA ITEM 17: CONSENT CALENDAR ITEMS</b></p>	<p>Chair Chen asked if any member of the Board or the public wished to remove an item from the consent calendar. Chair Chen requested to pull item 17c – Policy Revisions.</p> <p><b>Motion:</b> To approve the consent calendar minus 17c.</p> <p><b>Movant:</b> Miller  <b>Second:</b> Fung  <b>Ayes:</b> Chen, Fung, Kliger, Miller, Po, Rebitzer, Ting, Watters, Zoglin  <b>Noes:</b> None  <b>Abstentions:</b> None  <b>Absent:</b> Somersille  <b>Recused:</b> None</p> <p>Chair Chen called for discussion regarding agenda item 17c. Clarification was raised to Ms. Rotunno regarding the number of</p>	<p><b>Consent calendar approved</b></p>

	<p>motions required to take item 17c off the table and approve.</p> <p>Ms. Rotunno responded that it would be two separate motions to take item 17c off the table and approve the motion.</p> <p><b>Motion:</b> to take 17c – Policy Revisions off the table.</p> <p><b>Movant:</b> Miller <b>Second:</b> Fung <b>Ayes:</b> Chen, Fung, Kliger, Miller, Po, Rebitzer, Ting, Watters, Zoglin <b>Noes:</b> None <b>Abstentions:</b> None <b>Absent:</b> Somersille <b>Recused:</b> None</p> <p><b>Motion:</b> to approve 17c – Policy Revisions.</p> <p><b>Movant:</b> Miller <b>Second:</b> Kliger <b>Ayes:</b> Chen, Fung, Kliger, Miller, Po, Rebitzer, Ting, Watters, Zoglin <b>Noes:</b> None <b>Abstentions:</b> None <b>Absent:</b> Somersille <b>Recused:</b> None</p>	
<p><b>9. AGENDA ITEM 18: CEO REPORT</b></p>	<p>Dan Woods, CEO, advised the Board of Directors on the following organizational updates:</p> <ul style="list-style-type: none"> <li>• El Camino Health has not reported a Stage 3 or 4 pressure ulcer related to HAPI in the past 6 months.</li> <li>• ECH is 100% compliant with Covid-19 vaccination requirements mandated by the CDPH. Additionally, El Camino is focused on recruiting and retaining medical staff. As a result, 760 additional shifts are covered with the Critical Pay Bonus shift program.</li> <li>• "MyCare Now" Digital Front Door App has implemented new features to engage and prepare patients for Surgery and Childbirth with over 1000 active users.</li> <li>• Fulfilling the Promise fundraising initiative for mental health &amp; addiction services event was held. This was the first in-person fundraiser in 2 years.</li> <li>• Auxiliary staff donated over 3,500 hours for the month of August.</li> </ul>	
<p><b>10. AGENDA ITEM 19: BOARD COMMENTS</b></p>	<p>Director Miller shared she has been asked to join the Philanthropy council and has brought in two additional people to join the council as well.</p>	
<p><b>11. AGENDA ITEM 20: ADJOURNMENT</b></p>	<p><b>Motion:</b> adjourn at 7:54 pm.</p> <p><b>Movant:</b> Need <b>Second:</b> Fung <b>Ayes:</b> Chen, Fung, Kliger, Miller, Po, Rebitzer, Ting, Watters, Zoglin <b>Noes:</b> None <b>Abstentions:</b> None <b>Absent:</b> Somersille <b>Recused:</b> None</p>	<p><b>Meeting adjourned at 7:54 pm</b></p>

**Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Hospital:**



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Lanhee Chen  
Chair, ECH Board of Directors



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Julia E. Miller  
Secretary, ECH Board of Directors

Prepared by: Nicole Hartley, Executive Assistant II