

AGENDA JOINT MEETING OF THE EL CAMINO HOSPITAL BOARD OF DIRECTORS AND THE FINANCE COMMITTEE

Monday, July 27, 2020 – 5:30pm

El Camino Hospital | 2500 Grant Road Mountain View, CA 94040

PURSUANT TO STATE OF CALIFORNIA EXECUTIVE ORDER N-29-20 DATED MARCH 18, 2020, EI CAMINO HEALTH **WILL NOT BE PROVIDING A PHYSICAL LOCATION FOR THIS MEETING**. INSTEAD, THE PUBLIC IS INVITED TO JOIN THE OPEN SESSION MEETING VIA TELECONFERENCE AT:

1-669-900-9128, MEETING CODE: 369-007-4917#. No participant code. Just press #.

ECH BOARD MISSION: To heal, relieve suffering, and advance wellness as your publicly accountable health partner.

FINANCE COMMITTEE PURPOSE: To provide oversight, information sharing and financial reviews related to budgeting, capital budgeting, long-range financial planning and forecasting, and monthly financial reporting for the El Camino Hospital Board of Directors. In carrying out its review, advisory and oversight responsibilities, the Committee shall remain flexible in order to best define financial strategies that react to changing conditions.

	AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
1.	CALL TO ORDER/ROLL CALL	Lanhee Chen, Board Chair		5:30 – 5:31pm
2.	POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Lanhee Chen, Board Chair		information 5:31 – 5:32
3.	PUBLIC COMMUNICATION a. Oral Comments This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not covered by the agenda. b. Written Correspondence	Lanhee Chen, Board Chair		information 5:32 -5:35
4.	REVIEW AND DISCUSS UPDATE ON PREVIOUSLY APPROVED SWAP TRANSACTION ATTACHMENT 4	Michael Moody, Interim CFO; Chuck Kirkpatrick, Ponder & Co.		discussion 5:35 – 5:50
5.	ADJOURN TO CLOSED SESSION	Lanhee Chen, Board Chair	public comment	motion required 5:50 – 5:51
6.	POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Lanhee Chen, Board Chair		information 5:51 – 5:52
7.	 Health and Safety Code Section 32106(b) for a report and discussion involving health care facility trade secrets: FY21 Initial Forecast & FY21 Budget – New Services and Programs 	Dan Woods, CEO; Michael Moody, Interim CFO		discussion 5:52 – 6:42
8.	ADJOURN TO OPEN SESSION	Lanhee Chen, Board Chair		motion required 6:42 – 6:43
9.	RECONVENE OPEN SESSION/ REPORT OUT	Lanhee Chen, Board Chair		information 6:43 – 6:44
	To report any required disclosures regarding permissible actions taken during Closed Session.			

A copy of the agenda for the Regular Board Meeting will be posted and distributed at least seventy two (72) hours prior to the meeting. In observance of the Americans with Disabilities Act, please notify us at (650) 988-7504 prior to the meeting so that we may provide the agenda in alternative formats or make disability-related modifications and accommodations.

Agenda: ECH Board | Joint Meeting with Finance Committee July 27, 2020 | Page 2

	AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
10.	FY21 INITIAL FORECAST AND FY21 BUDGET <u>ATTACHMENT 10</u>	Dan Woods, CEO; Michael Moody, Interim CFO		discussion 6:44 – 6:54
11.	ADJOURNMENT	Lanhee Chen, Board Chair	public comment	motion required 6:54 – 6:55pm

Upcoming Regular ECH Board Meetings: August 12, 2020; October 14, 2020; November 11, 2020; December 9, 2020; February 10, 2021; March 10, 2021; April 7, 2021; May 12, 2021; June 9, 2021



EL CAMINO HOSPITAL BOARD OF DIRECTORS JOINT MEETING MEMO

To: ECH Board & Finance Committee **From:** Michael Moody, Interim CFO

Date: July 27, 2020

Subject: Forward Swap Transaction

<u>Purpose</u>: The objective is to present the proposed Forward Starting Fixed Interest Rate Swap transaction ("Swap") and the objective of the transaction to the ECH Board and Finance Committee. This transaction was previously approved by the ECH Board with a six month window of execution in mid-December 2019. The six month window has expired and management would like to have the authority to consider execution of this transaction for an additional six month window.

Summary:

1. <u>Situation</u>: The Board of ECH previously approved a resolution that gave management the authority for six months to execute a forward interest rate swap. Due to the transition at the CFO position, the instability of the interest rate market for a period of time, and the necessary focus of the interim CFO on items related to the COVID-19 pandemic, the initial six (6) month window expired. With the help of Ponder & Company, ECH's outside financial adviser, I have analyzed this opportunity and recommend that it is prudent for management to have the ability to execute this transaction going forward. Interest rates are at very favorable rates today and this transaction would give the organization an opportunity to lock in today's rates ahead of an opportunity to refinance the current 2015 bonds in 2025. Our representative in this area from Ponder will be presenting an overview of the proposed transaction and the potential economic benefits at the meeting.

A transaction of this structure is not risk free. The types of risk include: 1) maintenance of the current credit rating, 2) that ECH would have access to debt markets in 2025, 3) ECH will be able to renew the current bank Letter of Credit (LOC) that supports the 2015 bonds, and 4) due to fundamental issues in the U.S. economy, the interest rates that ECH would be subject to are negative in 2025.

As you will see in the Fiscal Year 2021 budget presentation, ECH currently enjoys a AA rating from Standard & Poor's. The basis for this rating is the strength of the balance sheet, specifically the size of the investment portfolio and resulting Days Cash on Hand coupled with the current low percentage of leverage on the balance sheet as measured by the Debt to Equity percentage. Financially prudent maintenance of the balance sheet between now and 2025 will manage the risks outlined in numbers 1 through 3 above. I would recommend that the Finance Committee review the rating metrics on an annual basis with management as updated medians are released by Standard & Poor's. The fourth risk is macro in nature and is not something that ECH can tactically manage. For that reason management is recommending that we limit the Swap to approximately one-third (1/3) of the outstanding par amount of the 2015 bonds or \$40 million dollars. Both management and Ponder feel that this is a prudent approach.

The basics of the Swap have been negotiated with Citibank ("Citi") and are covered in the attached presentation. ECH has negotiated competitive terms as part of the transaction. Our legal counsel and Ponder & Company were instrumental in achieving this.

This is being brought forward as part of the joint Finance Committee/Board meeting for approval due to the current interest rate markets, as outlined in the attached presentation. Normally, a transaction of this type would be brought to the Finance Committee and then separately to the Board

Forward Swap Transaction July 27, 2020

once a recommendation is provided by the Finance Committee. Because of the current markets, management is bringing this forward for action at the Joint Meeting and appreciates your willingness to consider the Swap in this fashion.

- **2.** <u>Authority</u>: Due to the nature and size of the transaction along with the risks, this transaction requires the approval of the ECH Board of Directors.
- **3.** Background: See Summary.
- 4. <u>Assessment</u>: After all estimated transaction costs, at today's interest rates, ECH will be in a position to lock in interest rates that are 110 basis points (1.1%) lower than today's fixed interest rates. This equates to an interest rate of 1.6% in 2025 when the 2015 outstanding bonds can be refinanced.
- **5.** Other Reviews: None
- **6.** <u>Outcomes</u>: Board approval of the resolution authorizing management to execute the Swap in the next six months.

List of Attachments:

- **1.** Forward Starting Fixed Payer Swap Presentation Ponder & Co.
- **2.** Resolution 2020-07 (authorizing management the authority to carry out the transaction)

Suggested Committee Discussion Questions:

1. Is the Finance Committee and the Board comfortable with the risks and mitigation tactics addressing the risks to execute the Swap?

PONDER & El Camino Hospital

Forward Starting Fixed Payer Swap

July 27, 2020

Interest Rate Swap

Exchange of Cash Flows



An interest rate swap is a contract to exchange cash flows

Cash flow is based on a "notional" amount

- No exchange of principal, only an exchange of cash flows
- Notional is used as the base on which to calculate payments (notional x interest rate = payment)

A swap is independent of bonds that are hedged

- Bonds can be redeemed (called) without impacting the swap
- Swap can be terminated without changing the bonds

The most common use of swaps involves the exchange of a fixed rate for a variable rate, "Fixed Payer"

- Borrower pays fixed rate to effect "synthetic fixed" debt when the swap is combined with floating rate bonds
- In exchange, the borrower receives a variable rate to offset variable interest cost on bonds

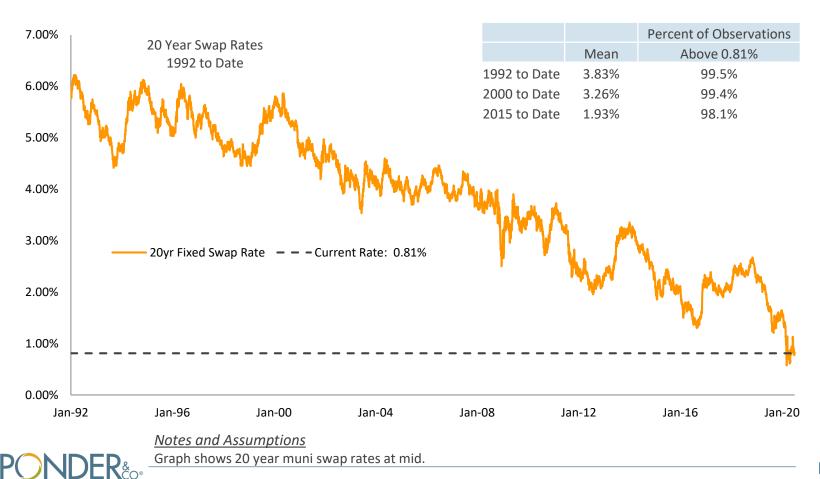


Why is ECH Considering an Interest Rate Swap?

Interest Rates are very low

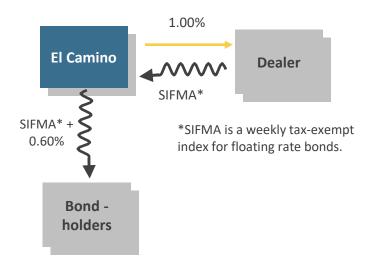
Current 20 year swap rate is 0.81%

An interest rate swap can be used to lock in low long term rates on a future bond issue



Objectives in Using an Interest Rate Swap

Lock in Rates



Component	Current
Pay Fixed Swap Rate	1.00%
Receive Floating Swap Rate (SIFMA)	(0.11%)
Pay Bond Holders (SIFMA)	0.11%
Pay Bond Support Costs	0.60%
Cost of Capital	(_1.60%_)

El Camino's 2015A Bonds are callable February 1, 2025

The traditional tax-exempt market does not have an efficient vehicle for locking-in rates today for a future bond issue

As an alternative, ECH can enter into a forward-starting fixed payer swap with an effective date that coincides with the call date of the 2015A Bonds. Swap cash flow would not be exchanged until the effective date.

Main Risks with Forward Starting Fixed Payers

- Financing Risk The structure of the bonds will not be known until 2025 therefore ECH will not know its cost of capital until the refunding bonds are issued
- Basis Risk Floating rate on the swap is SIFMA which is expected to correlate with ECH's debt
- MTM Risk Despite the delayed effective date of the swap, MTM will change as soon as the swap is executed

Compare to fixed rate bond of 2.70%.

Notes and Assumptions

Swap pricing as of July 15, 2020

60 bp support cost is an estimate given the current environment

Assumes amortization matching 2015A Bonds from 2025 through maturity.

Includes estimated transaction costs.



Overview of Swap Risks

Review of Risks

- <u>Issuance Risk</u> Lack of access to the markets in 2025 could leave ECH with an unneeded swap.
- <u>Basis Risk</u> ECH's variable interest cost is expected to closely track SIFMA, however there may be divergences for reasons such as credit changes.
- <u>Renewal Risk</u> Bank support for variable rate debt is generally available for 5 – 10 years. In order to fully realize any refunding savings, the bank support would have to be renewed.
- <u>MTM Risk</u> The swap value will change with long term swap rates. MTM risk will begin before the swap is effective. See Table on this slide.
- Negative Rate Risk If SIFMA becomes negative, ECH may be making payments on the "receive leg" of the swap. Negative long term rates could cause MTM to be lower than shown in the table.
- <u>Collateral Posting Risk</u> Collateral posting risk is not considered likely unless ECH is downgraded.
- <u>Counterparty Risk</u> Risk that the swap counterparty is unable to fulfill its obligations.

Estimated MTM Risk

Change in	Long Term	Pro-forma Fixed Payer
Swap Rates	Swap Rates	Estimated MTM
-0.80%	0.10%	(5,540,000)
-0.40%	0.50%	(2,150,000)
0.00%	0.90%	(570,000)
0.50%	1.40%	1,250,000
1.00%	1.90%	3,000,000
1.50%	2.40%	4,660,000

In order to reduce risk, El Camino is considering hedging approximately 1/3 of the future refunding

- \$117,290,000 bonds callable 2/1/2025
- Contemplated swap notional ~ \$40,000,000

Reduces potential impact of risks



MTM and Collateral Posting Risk

Citi has Offered Higher Collateral Thresholds – Mitigates Risk of Posting Collateral

Collateral posting is based on

- El Camino Hospital credit rating
- MTM of all swaps with Citi

ECH is rated A1 (Moody's) and AA (Standard & Poor's)

- Current threshold is \$15 million
- After the new swap and associated documents are executed, El Camino's collateral threshold will be \$50 million
- \$50 million threshold will apply to the combined MTM of the two swaps

Dro forma DILIC

			Pro-Torma PLUS
Change in	Long Term	Pro-forma Fixed Payer	Existing Fixed Payer
Swap Rates	Swap Rates	Estimated MTM	Estimated MTM
-0.80%	0.10%	(5,540,000)	(18,500,000)
-0.40%	0.50%	(2,150,000)	(14,090,000)
0.00%	0.90%	(570,000)	(11,530,000)
0.50%	1.40%	1,250,000	(8,580,000)
1.00%	1.90%	3,000,000	(5,740,000)
1.50%	2.40%	4,660,000	(3,030,000)

	Collateral Thresholds		
Credit Rating (M/S&P)	Current	Pro-forma	
Aaa / AAA	25,000,000	65,000,000	
Aa1 to Aa3 & AA+ to AA-	20,000,000	65,000,000	
A1 / A+	15,000,000	50,000,000	
A2 / A	15,000,000	25,000,000	
A3 / A-	10,000,000	10,000,000	
Baa1 / BBB+ or lower	- 0 -	- 0 -	

Notes and Assumptions

Swap MTM estimates as of 7/15/2020 Assumes swap amortizations match 2015A Bonds MTM estimates assume non-negative rates



Summary and Next Steps

El Camino can lock in today's historically low rates in anticipation of refunding its 2015A Bonds in 2025

Long term swap rates are near all time lows

Risk of adverse outcome is mitigated by a relatively small swap relative to El Camino's debt and balance sheet

- Uncertainty regarding market conditions and debt structures available in 2025
- MTM risk
- El Camino credit

Check List

Risk Analysis and Board Education

Board Approval

Swap Documents

✓

Dodd Frank Requirements

Swap Execution

✓

Subject to approval



EL CAMINO HOSPITAL

RESOLUTION OF THE BOARD OF DIRECTORS

AUTHORIZATION OF FORWARD STARTING INTEREST RATE HEDGE

JULY 27, 2020

Background:

In presentations made on December 16, 2020 and July 27, 2020, the Board of Directors of El Camino Hospital (the "Corporation") has received information from the Corporation's investment banker and management regarding plans to obtain long-term financing for costs of the Corporation's major facilities renovation and replacement projects; such financing will be in addition to the funds to be provided from the proceeds of an issue of general obligation bonds. The plan of finance proposed on July 27, 2020 consists of the borrowing of the proceeds of the sale of revenue bonds in total principal amount up to \$150 million, to be issued and sold by a conduit governmental issuer, plus interest and costs, and approximately \$125 million, for the potential refunding of the California Health Facilities Financing Authority Revenue Bonds (El Camino Hospital), Series 2015A, plus interest and costs (together, the "Revenue Bonds"). The proposed plan of finance contemplates one or more non-qualified "forward starting swaps" to manage the risk of increase in interest rates prior to and after the issuance and refunding of the Revenue Bonds (the "Swaps"). The information presented to this Board includes, among other matters, data regarding historical and projected long-term tax-exempt interest rates, the timeline for implementing the Swaps, and information outlining next steps for the implementation of the Swaps.

On December 16, 2019, the Board of Directors approved the execution of forward starting swaps on similar terms as the currently proposed Swaps and authorized the Chief Executive Officer and Chief Financial Officer to finalize the terms of such swaps. However, the authority granted by the Board of Directors to the Chief Executive Officer and Chief Financial Officer under the December 16, 2019 resolution was not exercised, and therefore, such authority expired on June 13, 2020.

The purpose of this resolution is to approve the execution of the Swaps and to authorize the Chief Executive Officer and Chief Financial Officer (each an "Authorized Officer") (i) to finalize the terms of the Swaps, (ii) to enter into an ISDA Master Agreement with Citibank, N.A., a Schedule, a Credit Support Annex, one or more Confirmations, and (iii) to issue obligations under the Master Trust Indenture and all documents and agreements necessary or appropriate to properly issue such an obligation (together, the "Swap Agreements") in such form and with such terms as shall be acceptable to the Authorized Officer executing the Swap Agreements.

Accordingly, in reliance on the foregoing, it is hereby

RESOLVED: That it is in the best interest of the Corporation to enter into the Swap Agreements for the purpose of managing the risk of interest rate changes and not for investment or speculation; that each Authorized Officer is authorized, acting singly, with the advice of the Corporation's independent registered municipal advisor, to agree to or set the notional amounts, trade date, effective date or dates, termination date or dates, payment dates, fixed and floating rates in order to achieve a fixed swap rate of not more than two percent (2.00%), optional termination provisions and methods of determining the optional termination payment amount, collateralization and other security requirements, and other terms; and that each Authorized Officer is authorized, in the name and on behalf of the Corporation, to execute and deliver the agreements, certificates, instruments and other documents that he or she may in his or her discretion determine to be necessary or advisable to carry out the intent of this resolution, including, without limitation, such documents as shall be necessary or appropriate to issue an obligation under the Master Indenture, execution thereof to be conclusive as to such determination and the approval of the terms thereof by the Corporation.

RESOLVED: That the authority granted to the Authorized Officers to enter into the Swaps shall expire one hundred eighty (180) days from the date of this resolution if unexercised.

Duly passed and adopted at a r	regular meeting held on th	is 27 day of July 2020,	by the following
votes:			
AYES:			

ABSTAIN:

NOES:

ABSENT:

Julia E. Miller Secretary, El Camino Hospital Board of Directors

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EL CAMINO HOSPITAL BOARD OF DIRECTORS JOINT MEETING MEMO

To: ECH Board and Finance Committee **From:** Michael Moody, Interim CFO

Date: July 27, 2020

Subject: FY21 Budget & Financial Forecast Update

Purpose:

To present the proposed FY21 budget, based on version 1 of the forecast model developed, to the Finance Committee and the ECH Board.

Summary:

- 1. <u>Situation</u>: The COVID 19 pandemic has had a significant impact on the financial results of El Camino Health. In lieu of the standard budgeting process, Management has developed a financial forecast tool for the organization that will be updated on an ongoing basis in FY21 based on the actual results. The attached presentation is a budget that has been derived from version 1 of the financial forecast. The budget will be the basis for establishment of financial incentive goals for the management team and additionally, the District is required to have an approved budget in place by September 1st. For these reasons, and more importantly, it is a best practice for the ongoing financial management of the organization to go through the financial planning process, we have constructed a budget for Fiscal Year 2021 that will be presented this evening.
- 2. <u>Authority</u>: Both financial stewardship and approval of the FY 21 budget are responsibilities of the Finance Committee and ultimately the Board of Directors. Also the District, by regulation, is required to have an approved FY21 budget by September 1, 2020 for FY21.
- 3. <u>Background</u>: See Situation.
- **4.** <u>Assessment</u>: Management has developed a new tool for forecasting and managing the business that was also utilized to develop the FY21 budget. The ongoing oversight of the Finance Committee is an important governance role of the Finance Committee.
- **5.** Other Reviews: None
- **6.** Outcomes: The desired outcome is for the Committee and the Board to approve the FY21 budget.

List of Attachments:

1. Open Session FY21 Forecast and Budget

Suggested Committee Discussion Questions:

- 1. Is the Board and Finance Committee comfortable with the budgeted operating results of the organization?
- 2. Has management been both thoughtful and prudent in their development of the underlying assumptions and their impact on operations? Are there recommended changes to the approach?
- **3.** What potential risks of achieving the budgeted results be discussed further, whether included or not in our analysis?



FY 21 Forecast & Budget Presentation

Joint ECH Board of Directors & Finance Committee
Open Session
July 27, 2020

Objectives

- Present baseline budget for FY21
 - Based on the FY21 forecast version 1
- Discuss the drivers and key assumptions being presented and the inherent risks
- Present scenarios and their impact on the forecast version 1
- Present the cadence and process for updating the forecast model how governance will be engaged
- Have an interactive discussion during this presentation



The Current Environment

- COVID 19 cases continued to rise in the month of July and the COVID hospitalization rate in the current environment is beginning to match our experience in March/April
- The month of June saw significant increases in volumes across ECH & SVMD
 - Significant focus on recovering cancelled cases from the Shelter in Place timeframe
- The forecasted volumes for July are below June however we are seeing increased demand overall, but not at pre-COVID levels

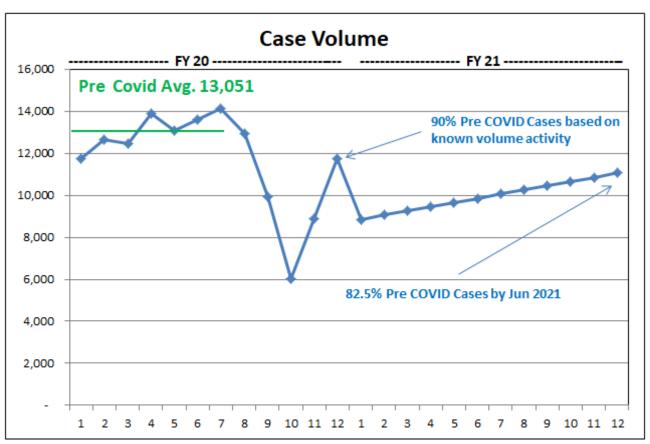


El Camino Hospitals

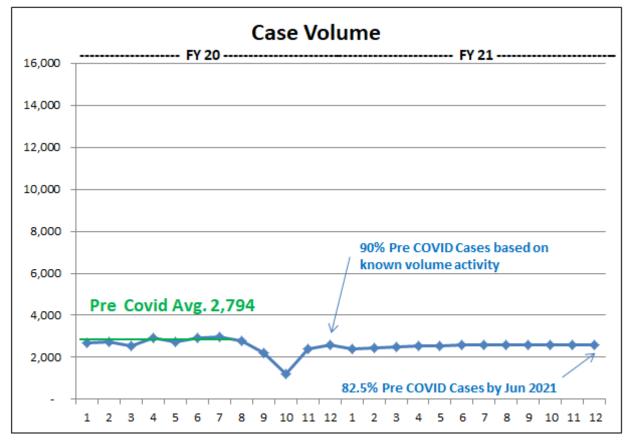


Financial Forecast Update – Hospital Overall Volumes

Mountain View



Los Gatos





Key Assumptions-P/L

Category	Item Description	Assumptions	Comments
Revenue – Net Patient Revenue	By Product & Payor	Driven by historical net revenue per case	Includes contract increase assumptions July 1
Revenue - General	Rate increase	3% annually for HMO/PPO payer, 1% for Gov't. Overall 2.6% (Current Plan)	Affordability - to remain mid-market
	Payor Mix	Based on Actual July-May Experience	Held flat through projection period.



Key Assumptions-PL

Category	Item Description	Assumptions	Comments
Labor - Salaries	Variable Departments	FY20 Budget Productivity Targets applied with adjustments made for FY20 approved additions/changes	Productivity metric applied to projected departmental volumes to arrive at productive FTEs. Annual Wage increases included
	Fixed Departments	Held flat at current levels	Model will allow for projected flexing Annual wage increases included
Labor - Benefits	All Departments	Overall Hospitals Benefits rate established based on July19- April 20 actuals	Benefit rate applied to projected Salaries
Inflation/Other	Wages and benefits	Inflation: 3.0%	Per contractual obligation and historical trend
	Pharmacy	Inflation: 4.2%	From GPO. Includes inflation and utilization of lower cost alternatives
	Supplies	Inflation: 2.0%	From GPO
	Purchased Services/Consulting	Overall Reduction: 10%	



ECH Hospital- Comparatives Profit/Loss Statement (in 000,000's)

	FY20 Budget	FY20 Actual	FY21 Budget	Delta	Delta %
\$ in Millions		(Annualized)			
Net Patient Revenue	960.5	938.3	857.3	(81.0)	-8.6%
Other Operating Revenue	27.3	23.6	23.3	(0.3)	-1.3%
Total Net Revenue	987.8	961.9	880.6	(81.3)	-8.5%
Salaries, Wages & Benefits	530.2	528.6	509.1	(19.5)	-3.7%
Supplies & Drugs	142.0	148.9	130.4	(18.5)	-12.4%
Physician Fees	24.5	22.3	26.3	4.0	18.0%
Purchased Services & Consulting	78.2	94.8	87.0	(7.8)	-8.2%
All Other (Leases, G&A Other)	33.8	35.1	38.8	3.7	10.5%
Depreciation & Interest	69.1	60.9	76.4	15.4	25.3%
Total Operating Expense	877.8	890.6	868.0	(22.6)	-2.5%
Operating Margin	109.9	71.3	12.6	(58.7)	-82.3%
Non Operating Income/Expense	32.9	31.0	31.9	0.9	2.9%
Net Margin	142.9	102.3	44.5	(57.8)	-56.5%
EBIDA	179.0	132.3	89.0	(43.3)	-32.7%
EBIDA Margin	18.1%	13.8%	10.1%		
Operating Margin	11.1%	7.4%	1.4%		
Total Margin	14.5%	10.6%	5.1%		



Key Statistics & Indicators to compare FY20 actual to FY21 forecast

KEY STATISTICS	FY20 Budget	FY20 Actual (Annualized)	FY21 Budget	Budget O(U) Actual	Percent Change
Adjusted Discharges (AD)	36,106	35,441	32,195	(3,246)	-9.2%
Deliveries	4,270	4,371	4,358	(13)	-0.3%
Total Surgical Cases	11,851	11,341	10,114	(1,227)	-10.8%
Total ED Visits	61,005	57,085	45,202	(11,883)	-20.8%
KEY INDICATORS					
Net Revenue per AD	\$27,358	\$27,141	\$27,714	\$573	2.1%
Salaries per AD (excl Contract Labor)	\$9,643	\$9,848	\$10,677	\$829	8.4%
Total Operating Expense (excl Dep and Interest) per AD	\$22,399	\$23,409	\$24,587	\$1,179	5.0%
Supplies per AD (excl Drugs)	\$2,741	\$2,953	\$2,737	(\$216)	-7.3%
Drug Exp per AD	\$1,192	\$1,249	\$1,315	\$66	5.3%
Prod FTE per AOB	5.5	5.7	5.9	0.2	3.8%



SVMD



FY 2021 Operating Budget- Assumptions

Volume Assumptions

- Volumes based on FY20 performance through January 2020
- Adjusted for impact of COVID-19 Pandemic impact
- Addition of New Providers including:
 - Acquisition of new OBGYN practice, July 6, 2020
 - Nine (9) new providers added over the last 5 months of FY 20
 - Primary Care (2)
 - OB/GYN (3 includes 2 midwives)
 - Sleep Medicine(1)
 - General and Surgical Oncology (1)
 - Hematology/Oncology (1)
 - Women's Heart & Vascular (1)
- Consolidated six (6) provider positions that were vacated during FY 20.



Key Assumptions-Volume

Category	Timeframe	Method
Visits and Activity from Operating Revenues	FY20 Actual	Includes FY 20 actuals through May with estimates for June
	FY21 Forecast/ Budget	 FY 21 Forecast based on July 2019 – January 2020 Actuals annualized for same store practices plus new providers added. July 2020 – September 2020: Monthly volume growth forecast to achieve 85% of pre Covid volume levels (Jul 2019 – Feb 2020) October 2020 – December 2020: Monthly volume growth forecast to achieve 100% of pre Covid volume levels January 2021 – June 2021: Monthly volume growth forecast to achieve 105% of pre Covid volume levels



Key Assumptions-PL

Category	Item Description	Assumptions	Comments
Patient Revenue - Charges	By Specialty and Provider	Driven by historical charge per visit by provider	Adjusted for changes in physicians.
Net Patient Revenue	Rate Increase and Revenue Cycle Improvements	Historical PPO reimbursement levels adjusted for FY 21 contract improvements and 1% annual update for Medicare funded programs	Adds \$2.5M in PPO plan reimbursement and \$82K from Medicare
	Payor Mix	Based on Actual July-April historical payor mix	Held flat through FY 21
Premium Revenue	Managed Care	Lives and premium revenues at current levels	May be opportunity to add plans and lives during second half of fiscal year.
Hospitalist / Intensivist Program	County of Santa Clara contract	Based on proposal submitted to County	Currently awaiting notice from County as to status of proposal. Contract renewal may be at risk.



Key Assumptions- PL

Category	Item Description	Assumptions	Comments
Labor - Salaries	Clinic Departments	Staffing levels at required levels by department and projected volumes	Includes restructure of Willow Glen Urgent Care department
	Represented Staff	Adjusted current below market rates to reflect potential impact from negotiations	Adds approximately \$1.7M in salary and benefit costs
	Open Positions	Open positions will be frozen	Reduces operating loss by \$1.4M
Labor – Benefits	All Departments	Overall benefit rate established based on July 19- April 20 actuals	Benefit rate applied to projected salaries
Inflation	Wages and benefits	3%	Based on organizational estimate
Lab Draw Stations	Service to be outsourced	All lab draw stations to be outsourced to third party.	Reduces annual operating loss by \$1M



Comparative F/S

	FY 20 Budget	FY 20 Actual	FY 21 Budget	Delta	Delta %
Operating Revenue					
Net Patient Revenue	\$ 43,202,799	25,780,050	35,792,913	10,012,863	38.8%
Other Operating Revenue	18,060,914	19,828,162	22,088,404	2,260,241	11.4%
Total Revenue	61,263,713	45,608,212	57,881,317	12,273,105	26.9%
Operating Expense					
Salary, Wages and Benefits	21,188,079	19,891,847	19,032,443	859,404	4.3%
Supplies and Drugs	4,654,234	5,012,723	5,145,018	(132,295)	-2.6%
Physician Fees (Comp, Benefits and Other)	39,910,834	34,504,174	38,736,993	(4,232,820)	-12.3%
Purchased Services and Consulting	10,308,326	14,905,859	14,220,006	685,853	4.6%
All Other (Leases, G&A Other)	11,344,265	8,667,273	10,529,379	(1,862,106)	-21.5%
Depreciation and Interest	2,275,825	2,019,830	3,134,700	(1,114,870)	-55.2%
Total Operating Expense	89,681,563	85,001,706	90,798,538	(5,796,833)	-6.8%
Operating Margin	(28,417,850)	(39,393,494)	(32,917,222)	6,476,272	16.4%
Non-Operating Income/Expense		292,138		(292,138)	-100.0%
Net Margin	\$ (28,417,850)	(39,101,356)	(32,917,222)	6,184,134	15.8%
EBIDA	\$ (26,142,025)	(37,373,663)	(29,782,522)	7,591,142	20.3%
EBIDA Margin	-42.7%	-81.9%	-51.5%		
Operating Margin	-46.4%	-86.4%	-56.9%		
Total Margin	-46.4%	-85.7%	-56.9%		



Capital Budget



Routine Capital Budget Pool

- Due to the current environment and other priorities management has not performed the typical standard capital budget forecast for Fiscal Year 2021
- Proposal
 - Establish a *routine* capital pool of dollars based on the EBIDA forecast less other cash flow items including principal and interest payments. This pool of funds is meant for the following categories:
 - Medical Equipment
 - Equipment
 - IT
- Additionally there are currently approved fully funded projects & partially funded projects
 - For fully funded projects management estimates \$51.4 million in expenditures for Fiscal Year 2021, these amounts are included in the cash flow estimates (a detailed list is in the appendix)
 - For partially funded projects management estimates \$42.6 million in potential expenditures for Fiscal year 2021, these amounts are NOT included in the cash flow estimates (a detailed list is in the appendix)
 - The outstanding projects will be assessed and evaluated during Fiscal year 2021 by management



Sizing the Capital Pool

(000's)	 Total
Forecasted Consolidated EBIDA	\$ 55,800
Less:	
Prinicipal Payments (1)	(9,020)
Interest Payments (1)	(20,312)
Pension Contribution in excess of Pension Expense	 (6,500)
Total Deductions	(35,832)
Cash Available for Routine Capital Expenditures	\$ 19,968

(1) Amounts are for 2015 and 2017 non-District bonds



Other Entities



Concern Comparative P&L

	BUDGET 2020	ACTUAL 2020	BUDGET 2021	Delta	Delta %
LineDescription		(ANNUALIZED)			
Net Patient Revenue					
Other Operating Revenue	9,146,949	8,443,977	8,686,385	242,408	2.9%
Total Net Revenue	9,146,949	8,443,977	8,686,385	242,408	2.9%
Salaries, Wages & Benefits	4,405,501	4,059,794	4,198,052	138,258	3.4%
Supplies & Drugs	62,503	41,568	45,344	3,776	9.1%
Physician Fees	70,220	48,612	67,280	18,668	38.4%
Purchased Services & Consulting	3,462,441	3,948,848	3,858,534	(90,314)	-2.3%
All Other (Leases, G&A Other)	512,570	646,288	509,726	(136,562)	-21.1%
Depreciation & Interest	15,901	16,020	15,901	(119)	-0.7%
Total Operating Expense	8,529,136	8,761,130	8,694,838	(66,291)	-0.8%
Operating Margin	617,813	(317,153)	(8,453)	308,700	-97.3%
Non Operating Income/Expense	377,392	1,145,641	377,392	(768,249)	-67.1%
Net Margin	995,205	828,489	368,939	(459,550)	-55.5%
EBIDA	633,714	(301,133)	7,447	308,580	-102.5%
EBIDA Margin	6.9%	-3.6%	0.1%		
Operating Margin	6.8%	-3.8%	-0.1%		
Total Margin	10.9%	9.8%	4.2%		

Revenue:

Increase driven by planned new business

Operating Expense

- Purchased Services reduced due to reduction in work with software development partner & cancellation of contract to develop video counseling platform
- All Other reduced due to reduction in rental expense by moving to Melchor Pavilion

Other

 Non Operating Income/Expense FY21 budget variance due to favorable Interest Income in FY20 not planned for FY21



Foundation Comparative P&L

	BUDGET 2020	ACTUAL 2020	BUDGET 2021	Delta	Delta %
		(ANNUALIZED)			
Net Patient Revenue	-	-	-		
Other Operating Revenue	-	-	-		
Total Net Revenue	-	-	-		
Salaries, Wages & Benefits	1,831,365	1,416,285	1,895,393	479,108	33.8%
Supplies & Drugs	88,364	62,595	89,248	26,653	42.6%
Purchased Services & Consulting	1,105,004	363,037	1,105,004	741,967	204.4%
All Other (Leases, G&A Other)	340,960	241,382	325,960	84,578	35.0%
Depreciation & Interest	13,316	13,316	13,316	1	0.0%
Total Operating Expense	3,379,008	2,096,614	3,428,921	1,332,306	63.5%
Operating Margin	(3,379,008)	(2,096,614)	(3,428,921)	(1,332,306)	63.5%
Non Operating Income/Expense	4,875,702	3,865,191	3,269,790	(595,401)	-15.4%
Net Margin	1,496,694	1,768,577	(159,131)	(1,927,708)	-109.0%
EBIDA	(3,365,692)	(2,083,299)	(3,415,605)	(1,332,306)	64.0%

Operating Expense

- FY21 SW&B included vacancies for 2 critical positions that have been filled. FY21 Budget flat to FY20 Budget Level
- FY21 Purchased Services budgeted at FY20 budget level. FY20 Actual at low level due to cancellation of events due to pandemic.

Other

Non Operating Income/Expense FY21 budget below FY20 actual level due to executive evaluation of allocation between unrestricted and restricted donations. Budget reflects unrestricted donations.



Consolidated Results



Consolidated P&L FY20 Budget & FY20 Proj. Compared to FY21

Enterprise (Excl District)	FY20 Budget	FY20 Actual	FY21 Budget	Delta	Delta %
\$ in Millions		(Annualized)			
Net Patient Revenue	1,003.7	964.1	893.1	(71.0)	-7.4%
Other Operating Revenue	54.5	51.9	54.1	2.2	4.2%
Total Net Revenue	1,058.2	1,016.0	947.2	(68.8)	-6.8%
Salaries, Wages & Benefits	557.7	554.0	534.2	(19.8)	-3.6%
Supplies & Drugs	146.8	154.0	135.7	(18.3)	-11.9%
Physician Fees	64.5	56.8	65.1	8.3	14.5%
Purchased Services & Consulting	93.1	114.1	106.2	(7.9)	-6.9%
All Other (Leases, G&A Other)	46.0	44.6	50.1	5.5	12.3%
Depreciation & Interest	71.4	63.0	79.6	16.6	26.3%
Total Operating Expense	979.4	986.5	970.9	(15.6)	-1.6%
Operating Margin	78.8	29.5	(23.7)	(53.2)	-180.6%
Non Operating Income/Expense	38.2	36.3	35.5	(0.8)	-2.1%
Net Margin	117.0	65.7	11.8	(54.0)	-82.1%
EBIDA	150.2	92.4	55.8	(36.6)	-39.6%
EBIDA Margin	14.2%	9.1%	5.9%		
Operating Margin	7.4%	2.9%	-2.5%		
Total Margin	11.1%	6.5%	1.2%		



Summary Cash Flow Statement

(OOO's)	FY 2	1 Budget
Forecasted EBIDA	\$	55,800
Less:		
Prinicipal Payments (1)		(9,020)
Interest Payments (1)		(20,312)
Pension Contribution in excess of Pension Expense		(6,500)
Total Deductions		(35,832)
Cash Available for Routine Capital Expenditures		19,968
Cash Payments for previously approved projects		(51,358)
Operating Cash Flow		(31,390)
Non-Operating Income		35,500
FY 2021 Forecasted Cash Flow	\$	4,110

(1) Amounts are for 2015 and 2017 non-District bonds



Summary



Ongoing Cadence with the Finance Committee

- The forecast models for ECH & SVMD will be updated on an ongoing basis with actual results
 - Will inform adjustments to our underlying assumptions with a focus on:
 - Volumes
 - Payer Mix
 - Cost containment
- Revised models will be a recurring agenda item on the Finance Committee agenda
 - The discussion will include the changes and what the drivers of the changes were



Summary

- The continued financial recovery from the COVID 19 pandemic is a long road
- Management has prepared a budget that reflects the current short-term tactics as well as a plan to thoughtfully "right size" the cost structure going forward
 - We have called out risk factors along the way and with COVID 19 as an industry we are back to the basics of volumes, payer mix and cost containment
- ADDITIONAL QUESTIONS & COMMENTS
- THANK YOU



Next Steps

- Continued Discussion and possible action at Finance Committee tonight
- August 12th ECHB & ECDB consideration for approval
- Ongoing review of the model revisions at future Finance Committees



Appendix



Fully Approved Projects FY 21 Cash Flows

Faillea	Front and Burgin at a 16 a stand by Front and August 1		l Total Project	Total Funded \$\$ To Date	Spend to Date through FY 20 Per 12	Remaining Spend based on current Funding	Projected Spend FY 21
-	Funded Projects [Sorted by Funded Amt.] Integrated Medical Office Building	Cost	July 2020	202 400 000	205 600 004	45 404 005	46 404 006
	_		302,100,000	302,100,000	285,608,994	16,491,006	16,491,006
1245 1801	BHS Replacement Demo Old Main & Related Site Work		96,100,000	96,100,000	90,500,809	5,599,191	5,599,191
			172,500,000	24,900,000	3,081,165	21,818,835	5,454,709
1413	North Dr Parking Structure Expansion		24,500,000	24,500,000	24,444,816	55,184	0
1422	CUP Upgrades		9,000,000	9,250,000	8,709,422	540,578	540,578
1804	Primary Care Clinic (TI's Only) FY 19 (237 @ N. 1st)		8,000,000	8,000,000	7,652,634	347,366	(300,000)
1905	Radiation Oncology Equipment Replacement		10,300,000	6,750,000	2,238,918	4,511,082	8,061,082
1709	ED Remodel Triage / Psych Observation		6,750,000	6,750,000	4,356,768	2,393,232	2,393,232
1712	LG Cancer Center		6,400,000	6,400,000	6,266,522	133,478	103,478
1711	Emergency Sanitary & Water Storage		3,900,000	3,900,000	3,350,600	549,400	504,916
	LG Modular MRI & Awning		3,900,000	3,900,000	711,359	3,188,641	2,488,641
1917	Willow Surgery Dept. Improvements - Phase 2		3,800,000	3,800,000	О	3,800,000	760,000
1902	Site Signage & Other Improvements		2,500,000	2,500,000	593,021	1,906,979	1,506,979
1917	Willow Surgery Dept. Improvements - Phase 1		2,400,000	2,400,000	1,665,187	734,813	734,813
1931	SVMD - Sobrato Fit Up		1,000,000	1,000,000	917,899	82,101	82,101
2006	SVMD Clinic Morgan Hill		998,000	998,000			998,000
1921	LG MOB FY-20 Paving Upgrades		996,018	996,018	О	996,018	996,018
1713	Flooring Replacement		990,000	990,000	527,558	462,442	462,442
1916	LG Hospital Paving Upgrades		979,756	979,756	О	979 <i>,</i> 756	979,756
1920	SVMD Infrastructure Support & Equipment		898,500	898,500	647,014	251,486	102,986
1930	SVMD - Willow Glen CT Replacement		673,655	673,655	53,000	620,655	597,000
1802	LG MOB Improvements FY-19		498,300	498,300	328,538	169,762	169,762
1900	MV Infrastructure Upgrades Misc		402,500	402,500	287,814	114,686	114,686
1914	LG Rehab Finish Upgrades		373,000	373,000	82,460	290,540	290,540
1929	MV Sterile Processing Upgrades		1,850,000	250,000	82,182	167,818	1,767,818
1933	MV MOB Upgrades FY 20		1,000,000	250,000	О	250,000	250,000
1925	LG Equipment & Infrastructure Upgrades FY 20		240,000	240,000	78,766	161,234	161,234
2004	COVID-19 Response		175,000	175,000	88,003	86,997	46,997
	Total Fully Funded Projects		-	509,974,729	442,273,448	66,703,281	51,357,965



Partially Approved Projects FY 21 Cash Flows

Fully Funded Projects [Sorted by Funded Amt.]	Estimated Total Project Cost July 2020	Total Funded \$\$ To Date	Spend to Date through FY 20 Per 12	Remaining Spend based on current Funding	Projected Spend FY 21
, and a second a seco					
Paritally Funded Projects (Additioanal Approvals TBD) [5	Sorted by Current Priority]				
1707 Imaging Equipment Replacement	26,022,000	16,900,000	341,279	16,558,721	3,311,744
1708 IR / Cath Lab Equipment Replacement	22,800,000	13,000,000	1,580,439	11,419,561	4,567,824
2005 MV Willow CPWC Relocation	5,500,000	150,000	0	150,000	3,150,000
1430 Women's Hosp Expansion	150,000,000	16,000,000	10,102,265	5,897,735	25,897,735
2002 LG IR Upgrades	3,250,000	250,000	0	250,000	750,000
2002 LG IR Upgrades	1,500,000	250,000	0	250,000	250,000
2001 LG Nuc Med Equipment Replacement	950,000	250,000	0	250,000	250,000
1908 LG Decontamination in OR	900,000	250,000	0	250,000	250,000
1922 LG Pharmacy USP 797 & 800 Upgrades	750,000	250,000	5,090	244,910	48,982
1923 MV Main Pharmacy USP 797 & 800 Upgrades	600,000	250,000	56,892	193,108	38,622
1924 MOV Oak Pharmacy USP 797 & 800 Upgrades	600,000	250,000	0	250,000	50,000
1926 LG Security System	460,000	242,000	21,298	220,702	420,702
1909 LG Campus Redevelopment	820,000,000	980,000	474,511	505,489	1,505,489
1602 Patient Family Residence	57,750,000	500,000	411,611	88,389	2,088,389
Total Partially Funded Projects	1,091,082,000	49,522,000	12,993,385	36,528,615	42,579,487

