

**AGENDA**  
**GOVERNANCE COMMITTEE OF THE**  
**EL CAMINO HOSPITAL BOARD OF DIRECTORS**

**Tuesday, March 31, 2020 – 5:30pm**

El Camino Hospital | 2495 Hospital Drive Mountain View, CA 94040

PURSUANT TO STATE OF CALIFORNIA EXECUTIVE ORDER N-29-20 DATED MARCH 18, 2020, EL CAMINO HEALTH **WILL NOT BE PROVIDING A PHYSICAL LOCATION FOR THIS MEETING.** INSTEAD, THE PUBLIC IS INVITED TO JOIN THE OPEN SESSION MEETING VIA TELECONFERENCE AT:

**1-866-365-4406, MEETING CODE: 9407053#**

**PURPOSE:** To advise and assist the El Camino Hospital (ECH) Board of Directors (“Board”) in matters related to governance, board development, board effectiveness, and board composition, *i.e.*, the nomination and appointment/ reappointment process. The Governance Committee ensures the Board and Committees are functioning at the highest level of governance standards.

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
<b>1. CALL TO ORDER/ROLL CALL</b>	Peter C. Fung, MD, Chair		<b>5:30 – 5:32pm</b>
<b>2. POTENTIAL CONFLICT OF INTEREST DISCLOSURES</b>	Peter C. Fung, MD, Chair		<b>information</b> <b>5:32 – 5:33</b>
<b>3. PUBLIC COMMUNICATION</b> a. Oral Comments <i>This opportunity is provided for persons in the audience to make a brief statement, not to exceed three (3) minutes on issues or concerns not covered by the agenda.</i> b. Written Correspondence	Peter C. Fung, MD, Chair		<b>information</b> <b>5:33 – 5:36</b>
<b>4. CONSENT CALENDAR</b> <i>Any Committee Member or member of the public may remove an item for discussion before a motion is made.</i>  <b>Approval</b> a. Minutes of the Open Session of the Governance Cmte Meeting (2/4/2020)	Peter C. Fung, MD, Chair	<i>public comment</i>	<b>motion required</b> <b>5:36 – 5:38</b>
<b>5. REPORT ON BOARD ACTIONS</b>	Peter C. Fung, MD, Chair		<b>information</b> <b>5:38 – 5:43</b>
<b>6. FY20 BOARD AND COMMITTEE SELF-ASSESSMENT TOOLS</b>	Erica Osborne, Via Healthcare Consulting	<i>public comment</i>	<b>possible motion</b> <b>5:43 – 5:53</b>
<b>7. BEST PRACTICES FOR EXECUTIVE SESSIONS AT BOARD AND COMMITTEE MEETINGS</b>	Erica Osborne, Via Healthcare Consulting; Peter C. Fung, MD, Chair		<b>discussion</b> <b>5:53 – 6:13</b>
<b>8. ACESS PROGRESS ON BOARD ACTION PLAN</b>	Cindy Murphy, Director of Governance Services		<b>discussion</b> <b>6:13 – 6:28</b>
<b>9. FY21 COMMITTEE PLANNING</b> a. FY21 Meeting Dates b. FY21 Committee Goals c. FY21 Committee Pacing Plan	Cindy Murphy, Director of Governance Services	<i>public comment</i>	<b>possible motion</b> <b>6:28 – 6:43</b>
<b>10. ADJOURN TO CLOSED SESSION</b>	Peter C. Fung, MD, Chair	<i>public comment</i>	<b>motion required</b> <b>6:43 – 6:44</b>
<b>11. POTENTIAL CONFLICT OF INTEREST DISCLOSURES</b>	Peter C. Fung, MD, Chair		<b>information</b> <b>6:44 – 6:45</b>

AGENDA ITEM	PRESENTED BY		ESTIMATED TIMES
<b>12. CONSENT CALENDAR</b> <i>Any Committee Member or member of the public may remove an item for discussion before a motion is made.</i>  <b>Approval</b> <i>Gov't Code Section 54957.2:</i> a. Minutes of the Closed Session of the Governance Cmte Meeting (2/4/2020)	Peter C. Fung, MD, Chair		<b>motion required</b> <b>6:45 – 6:46</b>
<b>13.</b> <i>Health &amp; Safety Code 32106(b)</i> for a report and discussion involving health care facility trade secrets and <i>Health &amp; Safety Code Section 32155</i> for a report of the Medical Staff; deliberations concerning reports on Medical Staff quality assurance matters: - COVID-19 Response	Dan Woods, CEO		<b>discussion</b> <b>6:46 – 6:56</b>
<b>14. ADJOURN TO OPEN SESSION</b>	Peter C. Fung, MD, Chair		<b>motion required</b> <b>6:56 – 6:57</b>
<b>15. RECONVENE OPEN SESSION/ REPORT OUT</b> To report any required disclosures regarding permissible actions taken during Closed Session.	Peter C. Fung, MD, Chair		<b>information</b> <b>6:57 – 6:58</b>
<b>16. FY20 PACING PLAN</b>	Peter C. Fung, MD, Chair		<b>discussion</b> <b>6:58 – 7:01</b>
<b>17. ROUND TABLE DISCUSSION</b>	Peter C. Fung, MD, Chair		<b>discussion</b> <b>7:01 – 7:04</b>
<b>18. ADJOURNMENT</b>	Peter C. Fung, MD, Chair	<i>public comment</i>	<b>motion required</b> <b>7:04 – 7:05pm</b>

Upcoming Meetings: Regular Meetings: June 2, 2020