



**Minutes of the Open Session of the  
Quality, Patient Care and Patient Experience Committee  
of the El Camino Health Board of Directors**

**Monday, November 6, 2023**

**El Camino Hospital | 2500 Grant Road, Mountain View, CA 94040**

**Members Present**

**Carol Somersille, MD**  
**Krutica Sharma, MD (at 5:34 p.m.)**  
**Melora Simon**  
**John Zoglin**  
**Pancho Chang**  
**Jack Po, MD (at 5:32 p.m.)**  
**Philip Ho, MD (at 6:05 p.m.)**

**Members Absent**

**Prithvi Legha, MD**

**Others Present**

**Holly Beeman, MD, MBA, CQO**  
**Dan Woods, CEO \*\***  
**Mark Adams, MD, CMO**  
**Christine Cunningham, Chief  
Experience and Performance  
Improvement Officer**  
**Shahab Dadjou, ECHMN President**  
**Ute Burness, ECHMN VP of Quality  
and Payer Relations**  
**Cheryl Reinking, DPN, RN, CNO**  
**Shreyas Mallur, MD, ACO**  
**Deb Muro, CIO \*\***  
**Ken King, CASO \*\***  
**Nicole Silva, ECHMN COO**  
**Lyn Garrett, Senior Director, Quality**  
**Nicole Hartley, Executive Assistant II**  
**Gabriel Fernandez, Coordinator,  
Governance Services**

\*\*via teleconference

Agenda Item	Comments/Discussion	Approvals/ Action
<p><b>1. CALL TO ORDER/ ROLL CALL</b></p>	<p>The open session meeting of the Quality, Patient Care, and Patient Experience Committee of El Camino Health (the "Committee") was called to order at <b>5:31 p.m.</b> by Chair Carol Somersille. A verbal roll call was taken. Committee members Jack Po, Krutica Sharma, Prithvi Legha, and Phillip Ho were absent from the roll call. All other members were present at the roll call and participated in person. A quorum was not present until Jack Po arrived at <b>5:32 p.m.</b> Krutica Sharma arrived at <b>5:34 p.m.</b> and Phillip Ho arrived at <b>6:05 p.m.</b> No votes were taken on any items until after Committee Member Po's arrival.</p>	<p>Call to order at <b>5:31 p.m.</b></p>
<p><b>2. CONSIDER APPROVAL FOR AB 2449 REQUESTS</b></p>	<p>No members of the Committee participated remotely and no AB 2449 requests were submitted.</p>	
<p><b>3. POTENTIAL CONFLICT OF INTEREST DISCLOSURES</b></p>	<p>Chair Somersille asked if any Committee members had a conflict of interest with any of the items on the agenda. No conflicts were reported.</p>	
<p><b>4. PUBLIC COMMUNICATION</b></p>	<p>There were no comments from the public.</p>	

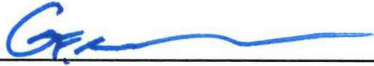
<p><b>5. CONSENT CALENDAR</b></p>	<p>Chair Somersille asked if any Committee member would like to pull an item from the consent calendar.</p> <p><b>Motion:</b> To approve the consent calendar: (a) Minutes of the Open Session of the Quality Committee Meeting (09/05/2023), (b) Minutes of the Closed Session of the Quality Committee Meeting (09/05/2023),</p> <p>Received: (c) FY24 Pacing Plan, (d) CDI Dashboard, (e) Core Measures</p> <p><b>Movant:</b> Po <b>Second:</b> Simon <b>Ayes:</b> Somersille, Chang, Simon, Zoglin, Po <b>Noes:</b> None <b>Abstain:</b> None <b>Absent:</b> Sharma, Legha, Ho <b>Recused:</b> None</p>	<p><b>Consent Calendar Approved</b></p>
<p><b>6. VERBAL CHAIR'S REPORT</b></p>	<p>Chair Somersille made encouragements to the committee to be vocal within the Quality committee meetings and share their opinions given the extensive wealth of knowledge and experience of the members of the committee. Additionally, Chair Somersille asked, to continue to focus on the overarching goal and mission of the Quality Committee, for committee members who submit questions ahead of committee meetings to evaluate the nature of their questions before submitting. Chair Somersille asked that the nature of the questions be evaluated as to be for governance purposes and not questions looking into the day-to-day managerial process of the organization. In addition to these requests, Chair Somersille asked that committee members attempt to limit to five (5) questions or less, if possible but did express gratitude for the committee's commitment to thoroughly reviewing the materials before the meetings.</p>	

<p><b>7. PATIENT STORY</b></p>	<p>Cheryl Reinking, DPN, RN, CNO, provided a Patient Story report which was a letter from the mother of a patient in the community. Ms. Reinking discussed the great effort to coordinate the patient's care at the end of life. The family of the patient spoke about the moving and memorable nature of the honor walk done for this patient. Ms. Reinking emphasized the importance of a dignified and caring end-of-life ritual which facilitates leaving a lasting, positive impression on all the family members and loved ones of the patient.</p> <p><b>Motion:</b> To receive the Patient Story report</p> <p><b>Movant:</b> Simon  <b>Second:</b> Chang  <b>Ayes:</b> Somersille, Chang, Po, Sharma, Simon, Zoglin,  <b>Noes:</b> None  <b>Abstain:</b> None  <b>Absent:</b> Legha, Ho  <b>Recused:</b> None</p>	
<p><b>8. SAFETY REPORT FOR THE ENVIRONMENT OF CARE</b></p>	<p>Ken King, CASO, delivered the Annual Safety Report for The Environment of Care. Mr. King discussed the various training events and decreases in reportable injuries across the organization. Mr. King attributed an emphasis to the 'Safety First, Mission Zero' initiative has translated to these improved results. Mr. King also attributed improvements in Emergency Management preparation to the addition of a new Manager of Emergency Management.</p> <p><b>Motion:</b> To receive the Annual Safety Report for the Environment of Care</p> <p><b>Movant:</b> Sharma  <b>Second:</b> Po  <b>Ayes:</b> Somersille, Chang, Po, Sharma, Simon, Zoglin,  <b>Noes:</b> None  <b>Abstain:</b> None  <b>Absent:</b> Legha,  <b>Recused:</b> None</p>	<p><b>Actions:</b>  <i>ECHMN Staff to provide a report on their process for safety reporting procedures and oversight within the Medical Network</i></p>

<p><b>9. EL CAMINO HEALTH MEDICAL NETWORK REPORT</b></p>	<p>Mr. Shahab Dadjou, Ms. Ute Burness, and Ms. Nicole Silva delivered the El Camino Health Medical Network Report. Ms. Burness highlighted the Core Quality measures results for Calendar Year 2023 and that for five (5) of these measures, the Medical Network ranks in the top 20% of the nation. Mr. Dadjou highlighted the improvements made by the Medical Network for key areas within the core measures. Ms. Silva discussed the Dependable and Convenient care results. Ms. Silva discussed the positive strides to reach target goals through recent recruiting and hiring practices.</p> <p><b>Motion:</b> To receive the El Camino Health Medical Network Report</p> <p><b>Movant:</b> Po  <b>Second:</b> Simon  <b>Ayes:</b> Somersille, Chang, Ho, Po, Sharma, Simon, Zoglin,  <b>Noes:</b> None  <b>Abstain:</b> None  <b>Absent:</b> Legha,  <b>Recused:</b> None</p>	
<p><b>10. RECESS TO CLOSED SESSION</b></p>	<p><b>Motion:</b> To recess to closed session at 6:15 p.m.</p> <p><b>Movant:</b> Chang  <b>Second:</b> Simon  <b>Ayes:</b> Somersille, Chang, Ho, Po, Sharma, Simon, Zoglin,  <b>Noes:</b> None  <b>Abstain:</b> None  <b>Absent:</b> Legha,  <b>Recused:</b> None</p>	<p><b>Adjourned to closed session at 6:15 p.m.</b></p>
<p><b>11. AGENDA ITEM 18: CLOSED SESSION REPORT OUT</b></p>	<p>During the closed session, the Quality Committee approved the recommendation of the Credentialing and Privileges Report for approval by the El Camino Hospital Board of Directors, by a unanimous vote of all members present.</p>	
<p><b>12. AGENDA ITEM 19: COMMITTEE ANNOUNCEMENTS</b></p>	<p>The committee discussed potentially actionable items from the meeting. No further commentary was provided.</p>	

<b>13. AGENDA ITEM 20: ADJOURNMENT</b>	<b>Motion:</b> To adjourn at 7:06 p.m. <b>Movant:</b> Chang <b>Second:</b> Sharma <b>Ayes:</b> Somersille, Chang, Ho, Po, Sharma, Simon, Zoglin, <b>Noes:</b> None <b>Abstain:</b> None <b>Absent:</b> <b>Recused:</b> None	<b>Adjourned at 7:06 p.m.</b>
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**Attest as to the approval of the foregoing minutes by the Quality, Patient Care, and Patient Experience Committee of El Camino Hospital:**



Gabriel Fernandez, Governance Services Coordinator

Prepared by: Gabriel Fernandez, Governance Services Coordinator  
Reviewed by: Tracy Fowler, Director of Governance Services