



**Minutes of the Open Session of the  
Quality, Patient Care and Patient Experience Committee  
of the El Camino Health Board of Directors**

**Tuesday, September 5, 2023**

**El Camino Hospital | 2500 Grant Road, Mountain View, CA 94040**

**Members Present**

**Carol Somersille, MD**  
**Krutica Sharma, MD**  
**Melora Simon**  
**John Zoglin**  
**Pancho Chang**

**Members Absent**

**Prithvi Legha, MD**  
**Jack Po, MD**  
**Philip Ho, MD**

**Others Present**

**Holly Beeman, MD, MBA, CQO**  
**Dan Woods, CEO**  
**Mark Adams, MD, CMO**  
**Christine Cunningham, Chief Experience and Performance Improvement Officer**  
**Cheryl Reinking, DPN, RN, CNO**  
**Shreyas Mallur, MD, ACOG**  
**Daniel Shin, MD**  
**Sheetal Shah, Director, Risk Management and Patient Safety**  
**Lyn Garrett, Senior Director, Quality**  
**Nicole Hartley, Executive Assistant II**  
**Gabriel Fernandez, Coordinator, Governance Services**

\*\*via teleconference

| <b>Agenda Item</b>   | <b>Comments/Discussion</b>   | <b>Approvals/Action</b>  |
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| <b>1. CALL TO ORDER/<br/>ROLL CALL</b>                       | The open session meeting of the Quality, Patient Care, and Patient Experience Committee of El Camino Health (the "Committee") was called to order at <b>5:31 pm</b> by Chair Carol Somersille. A verbal roll call was taken. Dr. Legha, Dr. Ho, Dr. Po and Melora Simon were absent at roll call. All other members were present at roll call and participated in person. Melora Simon joined at <b>5:33 pm</b> . A quorum was not present until Melora Simon's arrival at <b>5:33 pm</b> . No votes were taken before quorum was present. | Call to order at 5:31 pm |
| <b>2. CONSIDER<br/>APPROVAL FOR AB<br/>2449 REQUESTS</b>     | No members of the Committee participated remotely, and no AB 2449 requests were submitted.   |                          |
| <b>3. POTENTIAL CONFLICT<br/>OF INTEREST<br/>DISCLOSURES</b> | Chair Somersille asked if any Committee members had a conflict of interest with any of the items on the agenda. No conflicts were reported.  |                          |
| <b>4. PUBLIC<br/>COMMUNICATION</b>                           | There were no comments from the public.  |                          |

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| <p><b>5. CONSENT CALENDAR</b></p> | <p>Chair Somersille asked if any Committee member would like to pull an item from the consent calendar.</p> <p><b>Motion:</b> To approve the consent calendar: (a) Minutes of the Open Session of the Quality Committee Meeting (08/07/2023),</p> <p>For information: (b) FY24 Enterprise Quality Dashboard, (c) Progress against FY24 Committee Goals, (d) QC Follow-Up Items</p> <p><b>Movant:</b> Sharma<br/> <b>Second:</b> Chang<br/> <b>Ayes:</b> Somersille, Chang, Sharma, Simon, Zoglin<br/> <b>Noes:</b> None<br/> <b>Abstain:</b> None<br/> <b>Absent:</b> Legha, Po, Ho<br/> <b>Recused:</b> None</p>   | <p><b>Consent Calendar Approved</b></p> <p><b>Actions:</b><br/> <i>Request for the Director of Governance Services to brief the Quality committee on their role when it comes to goal and target setting on the Enterprise Quality Dashboard.</i></p> |
| <p><b>6. CHAIR'S REPORT</b></p>   | <p>Chair Somersille encouraged members of the committee to attend one of the educational sessions in the chair's report. Chair Somersille discussed the benefits and value that would come from attendance to one of the sessions and presented options that the Committee members could consider attending.</p>  |   |
| <p><b>7. PATIENT STORY</b></p>    | <p>Cheryl Reinking, CNO presented a patient story to highlight our effective enterprise collaboration.</p> <p>The patient had received multiple telehealth visits and the patient's condition was not improving after suggested treatments at another institution. The patient arrived at the ECHMN urgent care and the clinician immediately recognized the significance of the patient's condition and made the referral to the MV Emergency Department for timely, efficient, and effective diagnosis and subsequent treatment. The patient was seen immediately in the MV ED and was admitted for inpatient care. The patient's condition evolved and warranted care by a specialized burn unit, which we do not have at ECH. As a result, the patient was transferred to Valley Medical Center's burn unit, further demonstrating efficient cross continuum collaboration.</p> |   |

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| <p><b>8. PATIENT EXPERIENCE</b></p>                                 | <p>Ms. Christine Cunningham, Chief Experience Officer, presented the Patient Experience Update to review how El Camino Health's performance compares to peers and national trends. Additionally, Ms. Cunningham overviewed the FY24 targets and current YTD progress for those targets.</p>  | <p><b>Actions:</b></p>   |
| <p><b>9. REFRESH STEEP MEASURES WITH COMMITTEE FOR FY24</b></p>     | <p>Dr. Holly Beeman, Chief Quality Officer, presented the proposal for the FY24 STEEEP Dashboard Measures based on the findings and methodology evaluated by the assessments completed by the Quality and Executive teams. The committee supports the recommended metrics to be included in the FY24 STEEEP dashboard.</p>   | <p><b>Actions:</b></p> <p><i>Staff to provide clarity on the length of stay metric. Specifically, if is it all inpatients or if any exclusions are applicable.</i></p> <p><i>Staff to provide measure definitions be included for the STEEEP measures.</i></p> |
| <p><b>10. ADJOURN TO CLOSED SESSION</b></p>                         | <p><b>Motion:</b> To adjourn to closed session at <u>7:07 pm</u>.<br/> <b>Movant:</b> Chang<br/> <b>Second:</b> Sharma<br/> <b>Ayes:</b> Somersille, Chang, Sharma, Simon, Zoglin<br/> <b>Noes:</b> None<br/> <b>Abstain:</b> None<br/> <b>Absent:</b> Legha, Po, Ho<br/> <b>Recused:</b> None</p>   | <p><b>Adjourned to closed session at 7:07 pm</b></p>   |
| <p><b>11. AGENDA ITEM 19: RECONVENE OPEN SESSION/REPORT OUT</b></p> | <p>The open session reconvened at <u>8:21 pm</u>.<br/>         Agenda items 11-17 were addressed in closed session.<br/>         During the closed session, the Committee approved the Minutes of the Closed Session of the Quality Committee Meeting (08/07/2023) and the Credentialing and Privileges Report by unanimous vote by all committee members present.</p> | <p><b>Reconvened Open Session at 8:21 pm</b></p>   |
| <p><b>12. AGENDA ITEM 20: ROUNDTABLE</b></p>                        | <p>Chair Somersille asked Ms. Nicole Hartley to recount the action items requested from the committee at the meeting.</p>  |  |
| <p><b>13. AGENDA ITEM 21: ADJOURNMENT</b></p>                       | <p><b>Motion:</b> To adjourn at <u>8:24 pm</u><br/> <b>Movant:</b> Simon<br/> <b>Second:</b> Zoglin<br/> <b>Ayes:</b> Somersille, Chang, Sharma, Simon, Zoglin</p>   | <p><b>Adjourned at 8:24 pm</b></p>   |

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|  | <b>Noes:</b> None<br><b>Abstain:</b> None<br><b>Absent:</b> Legha, Po, Ho<br><b>Recused:</b> None |  |
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**Attest as to the approval of the foregoing minutes by the Quality, Patient Care, and Patient Experience Committee of El Camino Hospital:**



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Gabriel Fernandez, Governance Services Coordinator

Prepared by: Gabriel Fernandez, Governance Services Coordinator  
Reviewed by: Tracy Fowler, Director of Governance Services