



**Minutes of the Open Session of the  
Special Meeting to Conduct a Study Session of the  
El Camino Hospital Board of Directors  
Wednesday, October 28, 2020**

Pursuant to State of California Executive Order N-29-20 dated March 18, 2020, El Camino Health did not provide a physical location for this meeting. Instead, the public was invited to join the open session meeting via teleconference.


<u>Board Members Present</u>	<u>Board Members Absent</u>	<u>Members Excused</u>
Lanhee Chen, Chair** Peter C. Fung, MD** Gary Kalbach** Julie Kliger** Julia E. Miller, Secretary/Treasurer** Jack Po, MD, PhD** Bob Rebitzer** George O. Ting, MD** Don Watters** John Zoglin, Vice Chair**	None  **via teleconference	None

<b>Agenda Item</b>	<b>Comments/Discussion</b>	<b>Approval s/ Action</b>
<b>1. CALL TO ORDER/ ROLL CALL</b>	The open session meeting of the Board of Directors of El Camino Hospital (the "Board") was called to order at 5:30pm by Chair Chen. A verbal roll call was taken. Director Po joined during the closed session. All other Board members were present at roll call. All members participated via videoconference pursuant to Santa Clara County's shelter in place order. Chair Chen reviewed the logistics for the meeting. A quorum was present pursuant to State of California Executive Orders N-25-20 dated March 12, 2020 and N-29-20 dated March 18, 2020.	
<b>2. ADJOURN TO CLOSED SESSION</b>	<b>Motion:</b> To adjourn to closed session at 5:33pm pursuant to <i>Health and Safety Code Section 32106(b)</i> for a report and discussion involving health care facility trade secrets: Report on FY21 Strategic Plan Metrics and Plan for New Strategic Planning Process.  <b>Movant:</b> Kalbach <b>Second:</b> Miller <b>Ayes:</b> Chen, Fung, Kalbach, Kliger, Miller, Rebitzer, Ting, Watters, Zoglin <b>Noes:</b> None <b>Abstentions:</b> None <b>Absent:</b> Po <b>Recused:</b> None	<b>Adjourned to closed session at 5:33pm</b>
<b>3. AGENDA ITEM 6: RECONVENE OPEN SESSION/ REPORT OUT</b>	Open session was reconvened at 5:58pm by Chair Chen. Agenda Items 3-5 were addressed in closed session. The Board took no action during the closed session.	
<b>4. AGENDA ITEM 7: PANEL DISCUSSION ON STRATEGIC PLANNING</b>	Teri Eyre, PhD, facilitated a remote panel discussion with Ken Alvares, PhD, Peter Moran, Bob Rebitzer, Pat Wadors, and Don Watters about strategic planning processes. The panelists discussed learning about competitors in the market, engaging stakeholders, culture, and the use of a strategic planning ad hoc committee. Members of the Board's Advisory Committees and the Executive Leadership Team observed the panel discussion remotely.	

<b>5. AGENDA ITEM 8: ADJOURNMENT</b>	<b>Motion:</b> To adjourn at 7:01pm. <b>Movant:</b> Kalbach <b>Second:</b> Miller <b>Ayes:</b> Chen, Fung, Kalbach, Kliger, Miller, Po, Rebitzer, Ting, Watters, Zoglin <b>Noes:</b> None <b>Abstentions:</b> None <b>Absent:</b> None <b>Recused:</b> None	<b>Meeting adjourned at 7:01pm</b>
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**Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Hospital:**

DocuSigned by:



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Lanhee Chen  
Chair, ECH Board of Directors



Julia E. Miller  
Secretary, ECH Board of Directors

Prepared by: Cindy Murphy, Director of Governance Services  
Sarah Rosenberg, Contracts Administrator/Governance Services EA