



**Minutes of the Open Session of the
El Camino Hospital Board of Directors
Wednesday, April 13, 2022**

Pursuant to Government code section 54953(e)(1), El Camino Health will not be providing a physical location to the public for this meeting. Instead, the public is invited to join the open session meeting via teleconference at:

Board Members Present

Lanhee Chen, Chair
Julie Kliger, MPA, BS
Julia E. Miller, Secretary/Treasurer
Carol A. Somersille, MD
George O. Ting, MD
Don Watters
John Zoglin**

Board Members Absent

**via telepresence

Members Excused

None

Bob Rebitzer, Vice-Chair, joined at 5:35 pm.

Jack Po, MD, Ph.D, joined at 5:36 pm.

*Peter C. Fung, MD**, joined at 5:39 pm.*

Agenda Item	Comments/Discussion	Approvals/ Action
1. CALL TO ORDER/ ROLL CALL	The open session meeting of the Board of Directors of El Camino Hospital (the "Board") was called to order at 5:30 pm by Chair Chen. A verbal roll call was taken. All Board members were present at roll call, excluding Directors Rebitzer, Po, and Fung. Chair Chen reviewed the logistics for the meeting. A quorum was present pursuant to State of California Executive Orders N-25-20 dated March 12, 2020, and N-29-20 dated March 18, 2020.	
2. POTENTIAL CONFLICT OF INTEREST DISCLOSURES	Chair Chen asked the Board of Directors for declarations of conflict of interest with any items on the agenda, and none were reported.	
3. PUBLIC COMMUNICATION	Chair Chen invited the members of the public to address the Board of Directors, and one public communication was reported. The main area of concern was a diagnosis received while under our care and a request for health records. Ms. Diane Wigglesworth advised the caller to contact the Corporate Compliance Hotline directly for further assistance.	
4. QUALITY COMMITTEE REPORT	<p>Director Kliger referred the Board of Directors to the Quality Committee Report as submitted in the packet materials and specifically noted the following two items of concern:</p> <ul style="list-style-type: none"> • FY23 Quality Committee Recruitment: The Quality Committee reviewed the "Quality Committee Charter" and the "Hospital Board Advisory Committee Community Member Nomination and Selection Procedures" and discussed the process for recruiting additional members from the community. Members noted that it was essential to understand what voices and perspectives are currently 'lacking' from our committee. • FY23 Quality Committee Pacing Plan: The Quality Committee is open to reducing one meeting a year for the next two years; to ensure the agenda and pacing plan is aligned to the organization's strategic roles and allow time for deeper discussions on critical items. 	
5. BOARD ASSESSMENT FOLLOW-UP: FY23	Director Watters briefly reviewed the proposed FY23 El Camino Hospital Board Pacing Plan with the Board of Directors and introduced Megan Kurtz from Spencer Stuart. Ms. Kurtz further detailed the legal review process with a third-party advisor that compared a year's worth of Board	<i>FY23 El Camino Hospital Board</i>

<p>EL CAMINO HOSPITAL BOARD PACING PLAN</p>	<p>and Committee pacing plans, charters, agendas for all legal requirements, and executive sponsor interviews.</p> <p>Director Watters noted that the proposed FY23 Committee pacing plans would be addressed at the next meeting.</p> <p>Director Zoglin asked to move the quarterly financial review on the FY23 El Camino Hospital Board Pacing Plan from October to November.</p> <p>Motion: To approve the revised FY23 El Camino Hospital Board Pacing Plan.</p> <p>Movant: Watters Second: Miller Ayes: Chen, Fung, Kliger, Miller, Po, Rebitzer, Somersille, Ting, Watters Noes: None Abstentions: Zoglin Absent: None Recused: None</p>	<p>Pacing Plan Approved</p>
<p>6. INCLUSION, DIVERSITY, EQUALITY, AND BELONGING (I-DEB) DISCUSSION</p>	<p>Chair Chen briefly introduced the presenters from Spencer Stuart. Camille Lowry & Brickson Diamond opened with introductions and reviewed the Hospital Board’s key areas of focus and oversight, including Strategic Planning, Quality of Care and Services, Financial Oversight, Executive Performance, Risk Management, Communication, and Governance.</p> <p>Mr. Diamond provided demographic data for El Camino Health and disclosed that Spencer Stuart would provide guidance and data based on El Camino Health and Santa Clara County. He further reported that they planned to have conversations directly with the Board & Committee members to help collect data baseline knowledge, metrics, and views. This evaluation will cover the overall level of demographics in the healthcare system and provide an understanding of a Quality Control perspective. Mr. Diamond asked the Board of Directors for their feedback, and discussion ensued.</p> <p>Board Member Feedback included:</p> <ul style="list-style-type: none"> • Individual Board & Committee Member Interviews • Demographic data on race, age, profession, gender, and gender identity. • Identify Best Practices and programs in other Health System Organizations and conduct a gap analysis. 	
<p>7. ADJOURN TO CLOSED SESSION</p>	<p>To adjourn to closed session at 6:55 pm pursuant to Gov’t Code Section 54957.2 for approval of the Minutes of the Closed Session of March 09, 2022, Hospital Board Meeting; pursuant to Health and Safety Code Section 32155 for a report of the Medical Staff; deliberations concerning reports on Medical Staff quality assurance matters: (Medical Staff Credentialing & Privileges Report); pursuant to Gov’t Code Section 54957 for discussion on personnel performance matters, an Executive Session with the CEO, and a CEO Report.</p> <p>Motion: to adjourn to closed session at 6:55 pm.</p> <p>Movant: Watters Second: Somersille Ayes: Chen, Fung, Kliger, Miller, Po, Rebitzer, Somersille, Ting, Watters, Zoglin Noes: None Abstentions: None Absent: None</p>	<p>Adjourned to closed session at 6:55 pm</p>

	<p>Recused: None</p> <p><i>*Director Po left the meeting at 6:57 pm.</i></p>	
<p>8. AGENDA ITEM 15: RECONVENE OPEN SESSION/ REPORT</p>	<p>Open Session reconvened at 8:01 pm by Chair Chen. Agenda Items 7-14 were addressed in closed session.</p> <p>During the closed session, the El Camino Hospital Board of Directors approved the Closed Session Minutes of the March 9, 2022, Hospital Board and the Credentials and Privileges Report; by a unanimous vote of all Directors present (Directors Chen, Fung, Kliger, Miller, Somersille, Ting, Watters, and Zoglin).</p> <p><i>*Director Po was absent.</i></p>	
<p>9. AGENDA ITEM 16: CONSENT CALENDAR ITEMS</p>	<p>Chair Chen asked if any member of the Board or the public wished to remove an item from the consent calendar for discussion. Director Somersille asked to remove item 16h. – Plans, Policies, and Scope of Services.</p> <p>Motion: to approve consent calendar to include:</p> <ul style="list-style-type: none"> a. Continuation of Resolution 2021-10 of the Board of Directors Making Findings and Determinations Under AB 361 for Teleconference Meetings b. Minutes of the Open Session of the Hospital Board (03/09/2022) c. Urology Call Panel Renewals for the Mountain View and Los Gatos Campuses d. FY22 Period 08 Financials e. Renewal of Enterprise Radiology Professional Services Agreement f. FY21 Annual Report on Physician Financial Arrangements g. Medical Staff Report <p>Movant: Watters Second: Kliger Ayes: Chen, Fung, Kliger, Miller, Somersille, Ting, Watters, Zoglin, Rebitzer Noes: None Abstentions: None Absent: Po Recused: None</p> <p>Director Somersille asked for clarification on a few policies, specifically noting pages 117, 124, 137, and 146, and Dr. Adams and Mr. Bohorquez addressed her concerns. She requested that the Perinatal Diagnostic Center MV policy be revised to specific vendor names.</p> <p>Motion: to approve item 16h. – Plans, Policies, and Scope of Services with noted as revisions.</p> <p>Movant: Miller Second: Kliger Ayes: Chen, Fung, Kliger, Miller, Somersille, Ting, Watters, Zoglin, Rebitzer Noes: None Abstentions: None Absent: Po Recused: None</p>	<p>Consent calendar approved</p>
<p>10. AGENDA ITEM 17: CEO REPORT</p>	<p>Dan Woods, CEO, highlighted the financial report. The results of the February report are located in the Board packet. However, next month is a quarterly report which will have more details. Note that the January report will state a limited workforce. El Camino Hospital did not experience this drop from a volume perspective compared to a state-</p>	

	<p>wide analysis of other healthcare facilities.</p> <ul style="list-style-type: none"> • Work perspective – El Camino Health had a shortage of workforce. However, ECH leadership was able to hire temporary workers months in advance to have them in place, and revenue is solid. • According to Newsweek (Top 100 Best Hospitals in 2022), El Camino Health was voted the number one hospital as a non-academic hospital in the bay area. • Cheryl Reinking and her nursing team have been involved in an international collaboration of 250 organizations in; the USA and Europe to improve nursing practice and outcome. • High-Reliability Organization - Every leader will attend a six 2-hour course. Cultural change to the organization. • Soft launch began with a new marketing campaign, "Accept Nothing Less." • Community & Support: Pamela & Ed Taft contributed five million dollars towards the launch. • Chinese Health Initiative celebrated 10 years and hosted over 100 guests, honoring Chef Chu's & family. • Auxiliary volunteers – Donated 2,300 hours. 	
<p>11. AGENDA ITEM 18: BOARD COMMENTS</p>	<p><i>No comments were made.</i></p>	
<p>12. AGENDA ITEM 19: ADJOURNMENT</p>	<p>Motion: to adjourn at 8:16 pm Movant: Miller Second: Watters Ayes: Chen, Fung, Kliger, Miller, Somersile, Ting, Watters, Zoglin, Rebitzer Noes: None Abstentions: None Absent: Po Recused: None</p>	<p><i>Meeting adjourned at 8:16 pm</i></p>

Attest as to the approval of the foregoing minutes by the Board of Directors of El Camino Hospital:



Lanhee Chen
 Chair, ECH Board of Directors



Julia E. Miller
 Secretary, ECH Board of Directors

Prepared by: Stephanie Iljin, Manager of Administration
 Heidi Parker, Executive Assistant II